

**Letter of Recommendation**  
***(from the Principal or a Faculty Member of the Former School)***

Confidential: Not to be seen by applicant.

*(name of the applicant)* is applying to Seminari Theoloji Malaysia. Please give a careful and confidential appraisal of the applicant's academic standard and achievement; intellectual enthusiasm, competence, and ability to do critical thinking; and ability to profit from graduate study in his/her field; leadership ability, maturity, relational ability, and sense of self.

How long have you known the applicant and in what capacity?

What is the standing of the applicant in class?

- Top five percent       Top ten percent       Average       Below average

How do you recommend the applicant?

- Enthusiastically       Strongly       With reservation       Not at all

How would you rate his/her mastery of the English language in relation to the demands of graduate study?

- |                         |                                     |                                       |                               |                                    |
|-------------------------|-------------------------------------|---------------------------------------|-------------------------------|------------------------------------|
| Auditory comprehension: | <input type="checkbox"/> inadequate | <input type="checkbox"/> satisfactory | <input type="checkbox"/> good | <input type="checkbox"/> very good |
| Reading comprehension:  | <input type="checkbox"/> inadequate | <input type="checkbox"/> satisfactory | <input type="checkbox"/> good | <input type="checkbox"/> very good |
| Oral comprehension:     | <input type="checkbox"/> inadequate | <input type="checkbox"/> satisfactory | <input type="checkbox"/> good | <input type="checkbox"/> very good |
| Written expression:     | <input type="checkbox"/> inadequate | <input type="checkbox"/> satisfactory | <input type="checkbox"/> good | <input type="checkbox"/> very good |

How would you rate his/her mastery of the Chinese language in relation to the demands of graduate study *(for Chinese Track only)*?

- |                         |                                     |                                       |                               |                                    |
|-------------------------|-------------------------------------|---------------------------------------|-------------------------------|------------------------------------|
| Auditory comprehension: | <input type="checkbox"/> inadequate | <input type="checkbox"/> satisfactory | <input type="checkbox"/> good | <input type="checkbox"/> very good |
| Reading comprehension:  | <input type="checkbox"/> inadequate | <input type="checkbox"/> satisfactory | <input type="checkbox"/> good | <input type="checkbox"/> very good |
| Oral communication:     | <input type="checkbox"/> inadequate | <input type="checkbox"/> satisfactory | <input type="checkbox"/> good | <input type="checkbox"/> very good |
| Written expression:     | <input type="checkbox"/> inadequate | <input type="checkbox"/> satisfactory | <input type="checkbox"/> good | <input type="checkbox"/> very good |

How do you assess his or her abilities and character in the following categories?

	Not Observed	Weak	Fair	Average	Very Good	Out- Standing
Intellectual capacity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Critical & Analytical skill	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creativity & Imagination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interpersonal skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-confidence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-discipline	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to analyze problems and formulate solutions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation for proposed program of study	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_

Position or title \_\_\_\_\_ Email \_\_\_\_\_

Institution & Address \_\_\_\_\_

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**Instructions for Mailing:**

Please send (either registered mail or email) this Letter of Recommendation directly to:

*Dean of Studies \ Director of Postgraduate Studies (MTh)*  
Seminari Theoloji Malaysia, Lot 3011, Taman South East, 70100 Seremban, Negeri Sembilan, Malaysia.  
(Email: eng-academic@stm2.edu.my)